

NOTICE OF JOB OPENING

DENVER CITY INDEPENDENT SCHOOL DISTRICT

Position: District Secretary/Receptionist
Area: Denver City Administration Building

Denver City ISD is accepting applications for the position of District Secretary/Receptionist.

Please complete the online application assigned to this position by going to <https://www.applitrack.com/DenverCityISD/onlineapp/>

Qualifications: Computer Skills, Organizational, Communication and Interpersonal Skills, High School Diploma or GED

Application Deadline: Until Filled

Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice. The district Title IX Coordinator is Rick Martinez, 501 Mustang, Denver City, TX, 806-592-5902.

May 25, 2023